

WOODLAWN



2nd October 2017

Dear Parent,

Woodlawn Primary School has always been committed to providing high quality teaching and learning opportunities for your children. As part of this commitment to you and your family, it is important that teaching staff have the opportunity to engage in useful development opportunities.

One way in which we are piloting how this will run in 2017-18 is to use a half day approach. We hope this will help to minimise disruption of family plans compared to a full day of school closing.

In light of this and the current requirements of the school, it has been decided to hold a half day exceptional closure for the school staff on **Wednesday 11th October 2017**. Children will be leaving school **at 12.30pm** and lunch will be served as normal. This will also mean there will be no after school activities unless directed otherwise. Over the coming weeks we hope to have a schedule of half day closures for the future.

However, it is important to note that there are times where there may still be a requirement for school to use a full day. As always, we will ensure that you are well informed of full day exceptional closures well in advance.

If you have any concerns please do not hesitate to get in touch with me via the school office,

Kind Regards,

Mr I. Mullen
Principal